

Mailroom Furniture: Machine Table and Standard Table Assembly

Applies to Model Numbers: MST3333, MST4533, MST6833, SD3022, SD3622, SD4222, SD4822, SD5422, SD6022, SD6622, SD7222

Introduction

This document provides the Pitney Bowes service rep with the instructions for assembling the Calstone Machine Table and Standard Table.

Kit Contents

Box Contents:

Qty.	Part Description
01	Table Top
02	Side Aprons
12	7/16" Hex Bolt
12	Lock Washers
01	9/16" Wrench
02	Square Post Leg set c/w leg inserts and levelling glides

NOTE: Do not discard packaging material until all contents are located.

SV62653 Rev. B
February 2012
Page 1 of 2

In the U.S.A., for further information on Console Inserter related issues, call DMT Worldwide Technical Support at 866-877-3683. For Table Top Inserter information, call Global Mailing Systems (GMS) at 800-692-0003. In the EAME area, call European Technical Support at +44 3333 440076.

This document is a publication of Pitney Bowes. The use of this information by the recipient or others for purposes other than the repair, adjustment or operation of Pitney Bowes equipment may constitute an infringement of intellectual property rights of Pitney Bowes or others. Pitney Bowes assumes no responsibility for any such use of the information. Except as provided in writing, duly signed by an officer of Pitney Bowes, no license, either express or implied, under any Pitney Bowes or any third party's patent, copyright, or other intellectual property rights is granted by providing this information.

Installation

To assemble the table:

1. Lay table top down on a clean, padded surface, underside facing up.
2. Locate left and right leg panels and both side aprons.
3. Slide one side apron into slotted holes in leg.
4. Repeat on all four sides.
5. Align legs and side aprons over pre-drilled nut holes in table top.
6. Install hex bolts and lock washers into aligned holes in table top and tighten with wrench provided.
7. To adjust legs, loosen nut with wrench provided. Align with desired index mark, then tighten locking nut.
8. Flip table over and place in desired location.

